

UPDATED TERMS AND CONDITIONS FOR EVENTS ON PLYMOUTH HOE



PLYMOUTH
CITY COUNCIL

Author: Jamie Yabsley

Job Title: Marketing & Events Manager

Department: Economic Development

Date: 20/06/2017

V.2 11 March 2013

Not protectively marked

Plymouth Hoe is used to host a wide variety of mainly open air events. Each year, The Hoe hosts a range of events from The British Firework Championships, Armed Forces Day, Bonfire Night, and MTV Crashes Plymouth to smaller scale community organised events as well as large 3rd party including charitable events.

All applications deemed as an “Event”, i.e. an occurrence happening at a determinable time and place, are assessed, consultation is carried out with all interested parties and involved agencies, and relevant permission or refusal is given by City Council Events team. There is currently no set criterion to determine whether an event should be allowed or refused.

There are three main issues

- The Hoe booking process needs to be updated in light of current guidance concerning event organisers who are now required to have a number of requirements in place; such as an Event and Contingency plan (which would include: traffic management plan, medical plan, welfare plan, site plan, security/marshal plan, bad weather plan, contingency plan, contact details), risk assessment (including a fire risk assessment) and have the appropriate Plymouth City Council licences in place (Public Entertainment Licence, Market Traders Licence, Street traders licence, raised structures licence, charity collections licence) and suitable public liability insurance cover.
- It is costly and difficult to recover costs in the respect of any reinstatement or clean up following third party events, by introducing a pre event financial bond, the council will be able to resolve any issues.
- The Hoe booking process needs to consider the increased demand for usage and subsequent wear and tear of Public Realm. In response to this the updated Terms & Conditions manages multiple requests, impact on residents, appropriate working times and significant city events leading up to and including the Mayflower 400 celebrations.

Over the last several years we have seen an increase in the number of event requests for use of council land specifically the Hoe. We now have a programme that runs from as early as April through to November. This creates a year-long programme of activity. The Council needs to consider the impact on local residents with regards to noise and other general disruption.

Below is an example of the 3rd party events that took place in 2016

<ul style="list-style-type: none"> • Plymouth Pride - 1.5 days • VW Dubshack Event – 1 day • BBC Radio Devon Car Show – 1 day • Plymouth Bike Nights x8 – 1 day (each) • Megaride - 1.5 days • Plymouth Half Marathon – 2 days • Step Out For Stroke – 1 day • Funky Llama – 3 days • Race For Life – 1 day 	<ul style="list-style-type: none"> • Alzheimer’s Memory Walk – 1 day • All Nations Event – 1 day • Blue Light Day – 1 day • Dog Show – 1 day • Treasure Hunt – 1 day • Halloween Night – 1 day • Bring On The Smiles – 1 day • HMS Orion Memorial – 0.5 days • HMS Gloucester Memorial – 0.5 days • River Plate Memorial – 0.5 days
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